

EXHIBITOR APPLICATION FORM

The registration includes BtoB meetings service and the access to the conference program. You can fill the presentation form online. ***Attention: all the pictures are for reference only and subject to modifications**

9 sqm - \$ 2 500

This package is equipped with:

- ✓ 1 table + 2 chairs
- ✓ Carpet
- ✓ Electrical outlet
- ✓ Company name indication
- ✓ 9sqm booth



INCLUDING:

- ✓ A personalized schedule of pre-organized meetings (April 17-18)
- ✓ Free access to all conferences & workshops held during the business convention
- ✓ Complimentary refreshments during the coffee breaks
- ✓ Lunches (April 17-19) and Networking Cocktail (April 17)
- ✓ Detailed company profile in online VAF Hanoi 2023 Catalogue
- ✓ Detailed Event Catalogue and Participant Listings

Pass for 2 participants

12 sqm- \$3 500

This package is equipped with:

- ✓ 1 table + 2 chairs
- ✓ Carpet
- ✓ Electrical outlet
- ✓ Company name indication
- ✓ 12sqm booth



INCLUDING:

- ✓ A personalized schedule of pre-organized meetings (April 17-18)
- ✓ Free access to all conferences & workshops held during the business convention.
- ✓ Complimentary refreshments during the coffee breaks
- ✓ Lunches (April 17-19) and Networking Cocktail (April 17)
- ✓ Detailed company profile in online VAF Hanoi 2023 Catalogue
- ✓ Detailed Event Catalogue and Participant Listings

Pass for 3 participants

Please return the completed form by mail, fax or e-mail:

advanced business events: **Vietnam Aviation Forum 2024**

10 Rue de la Rochefoucauld - 92513 Boulogne Billancourt Cedex - France
SAS au capital de 50 000 euros – Siret : 515 013 506 00024 - NAF 8230Z

BtoB table- \$ 1 300

This package is equipped with:

- ✓ 1 table + 2 chairs
- ✓ Carpet
- ✓ Company name indication



INCLUDING:

- ✓ A personalized schedule of pre-organized meetings (April 17-18)
- ✓ Free access to all conferences & workshops held during the business convention
- ✓ Complimentary refreshments during the coffee breaks
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- ✓ Detailed Event Catalogue and Participant Listings

Pass for **1 participant**

BARE SURFACE – min 18sqm

Bare surface - **\$200** per sqm – minimum 18 sqm

INCLUDING:

- ✓ Free access to all conferences & workshops held during the business convention
- ✓ Complimentary refreshments during the coffee breaks
- ✓ Lunches (April 17-19) and Networking Cocktail (April 17)
- ✓ Detailed company profile in online VAF Hanoi 2023 Catalogue
- ✓ Detailed Event Catalogue and Participant Listings

A personalized schedule of pre-organized meetings (April 17-18) - **\$2000**

Pass for **2 participants**

ADDITIONAL OPTION

Select options as you see fit. Please make sure to add correct quantities:

☐ **Extra Participant(s)** **\$300 x (number of participants)**

- ✓ Complimentary refreshments during the coffee breaks
- ✓ Free access to all conferences & workshops held during the business convention
- ✓ Lunches (April 17-19) and Networking Cocktail (April 17)

ORDER CONFIRMATION

Please tick the appropriate boxes, enter the correct figures and make sure this section matches your selection above.

<input type="checkbox"/> 12 sqm booth	\$ 3500.....
<input type="checkbox"/> 9sqm booth	\$ 2500.....
<input type="checkbox"/> Btob table	\$ 1300.....
<input type="checkbox"/> Bare surface	\$ 200 x sqm
<input type="checkbox"/> Extra Delegate (s)	\$ 300 excl. VAT x (person(s)) =
<input type="checkbox"/> Extra schedule of meetings	\$ 2000.....
<input type="checkbox"/> Visitor day 1	\$ 500
<input type="checkbox"/> Visitor day 2	\$ 300
<input type="checkbox"/> visitor day 1 & 2	\$700
Grand total
Taxes (only if applicable) *
Net due to advanced business events

**A "Technology Workshop" must focus on one of your specific capabilities that have applications in various sectors. You must submit a 5-10 line abstract. We reserve the right to reject your request should we deem it irrelevant. If your workshop is validated, we'll commit to circulating the abstract through the online catalogue and providing adequate facility at the event. We do not guarantee attendance.

PAYMENT TERMS:

*Additional Information on tax

- Your company is registered in France, French tax (VAT) is due
- Your company is registered in a European Union country, excluding France, French tax is not applicable (you must report it to your fiscal administration). Please indicate the tax registration number of the billed company.
- Your company is based in a non-European country; no taxes are applicable.
- Your company is registered in Italy, Italian tax (VAT) is due. Our Rome office will bill you and include the VAT amount.

A 60% down-payment is required. Your account must be balanced prior to the event. Full payment at booking is also accepted.

Payment can be made by: -credit card from an online facility (visa and master card credit card only) - wire transfer to our bank account (send us a copy of the receipt by email at compta@advbe.com)	Our bank account details: - IBAN: FR76 3000 4008 0400 0100 7591 014 - BIC Code : BNPAFRPPXXX - Bank : BNP PARIBAS PARIS-CENTRE AFFAIRES - Bank address: 8- 10 avenue Ledru Rollin – 75012 Paris, France
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ADVANCED BUSINESS EVENTS – TERMS & CONDITIONS

Event name: **Vietnam Aviation Forum 2024**

Date: **April, 17th-19th 2024**

Location: **Vietnam National Convention Center / City: Hanoi, Country: Vietnam**

1/ ORGANIZATION

This agreement is organized by **abe - advanced business events**, a limited company with a stated capital of 50000 Euros, whose registered head office is located at 10 Rue de la Rochefoucauld 92513 BOULOGNE-BILLANCOURT CEDEX - France, hereafter referred to as the Organizer.

2/ PURPOSE

This agreement stipulates the terms and conditions, under which the Organizer sets up and runs the Event. This agreement highlights the rights and obligations of both the Organizer and the signing company, hereafter referred to as the Participant. By signing this agreement, the Participant formally agrees to abide by these terms and conditions.

3/ PLACE AND DATE

The Event will be held at the Date indicated here above. The Organizer may cancel the Event or change the Place and Date, should the Place be rendered unavailable, in case of force majeure or act of God. In such an event, no compensation or refund shall be due to the Participant. However, the Organizer shall inform the Participant about the new Date and Place in writing and guarantee the Participant's participation in the rescheduled Event at no additional cost.

4/ REGISTRATION, CANCELLATION, PAYMENT

- Any company or organization is allowed to attend the Event provided its delegates have relevant knowledge to enter business discussions with other attendees. The Organizer, nonetheless, reserves the right to approve or reject any registrations at its sole discretion.
- The participant may cancel their registration forty-five days (45) or more prior to the Event, and be eligible for a full refund. The Organizer shall, however, retain a 7.5% administrative fee when processing the refund.
- Should cancellation be submitted twenty-one (21) to forty-four days (44) prior to the Event, the Participant shall be liable for a penalty amounting thirty percent (30%) of the amount due or paid.
- Should cancellation be submitted twenty days (20) or less prior to the Event, the Participant shall be liable for the payment of the full amount due, and not be eligible for any refund.
- All invoices issued and sent to the Participant, must be remitted five days (5) prior to the Event at the latest. The Organizer reserves the right to deny the Participant access to the Event, shouldn't their accounts be settled.

5/ INCLUDED SERVICES AND OBLIGATION TO PRODUCE RESULTS

The Organizer firmly commits to diligently use their expertise, knowledge, contacts network and all available resources to deliver all the services described in the booking form attached to this agreement. The Participant understands the Organizer's work shall not necessarily produce direct and immediate business results.

6/ PREVENTIVE MEASURES

The Organizer commits to implementing preventive measures and supplying equipment, aimed at hampering the spread of some transmissible diseases. The Participant understands, that preventive measures and protective equipment do not offer a risk-free event, and that the Organizer cannot be held liable for any contamination occurring during the preparation and running of the Event.

7/ INSURANCE

The Organizer is solely responsible for setting up and running the Event. However, the Organizer's shall not be legally liable for any harm caused to the Participant by a third party. The Participant must hold an insurance policy that covers all damages caused by them, their staff or their belongings to a third party or a third party's equipment and installations during the preparation and running of the Event. The Participant must hold an insurance policy that covers all damages caused by a third party to them, their staff and belongings during the preparation and running of the Event.

8/ APPLICABLE AMENDMENTS

The Organizer reserves the right to introduce addendums to this agreement in order to handle any matters not initially mentioned in this agreement. Such amendments shall be notified and diligently sent to the Participant and immediately come into force. The Organizer reserves the right to terminate this agreement and therefore cancel the Participant's registration, should the latter not comply with the terms and conditions of this agreement. In such an event, the Organizer shall notify the Participant in writing, and no compensation or refund shall be due to the Participant.

9/ USE OF PARTICIPANT LOGO

The Organizer reserves the right to retrieve and use the Participant's company logo on marketing materials designed to promote the event by showing a list of registered companies, called participants. If the Participant disagrees and wishes their logo to be removed from such marketing materials, they must explicitly address their request in a written form.

10/ SETTLEMENT

In the event of disagreement, the Participant shall submit a written request to the Organizer and seek an amicable settlement. If no amicable settlement is reached, the tribunal of Nanterre, France, shall be the sole competent tribunal to handle the case.

11/ PRIVACY AND SECURITY POLICY

The Participant understands that the Organizer will collect detailed information about their business for the sole purpose of conducting the Event and delivering the services described in the attached booking form. More information is available on the Organizer's website: [privacy, confidentiality and management of personal information](#)

Contact name:

Company name:

Address:

VAT Number:

Registration Number: _____

I hereby agree with advanced business events general terms and conditions

Date: _____ Signature & Company's stamp: